

Volunteer Team Information Sheet

Sponsoring and Serving Meals

Meeting Information

Where: St. Paul's United Methodist Church
2423 W. 26th Street, Joplin, Missouri 64804

When: Every Thursday, 6:00 p.m.

Meal Sponsorship Overview

If your group or organization decides to sponsor a meal, here's what we need for you to provide:

➤ Information

- Please let us know ahead of time...
 - Your meal selection
 - The number of people you plan to bring
 - When you plan to arrive

➤ Volunteers

- Provide four to six volunteers for the evening you sponsor
- Arrive at **5:00 p.m.** or earlier – meal is served at 5:45 p.m.
- Time commitment should be no later than 7:30 p.m.
- Volunteers may stagger arrival times or work the entire time

➤ Meal

- Supply a buffet-style meal for 80-100 people including a main dish, salad or vegetable and dessert. Drinks are provided by the church.
 - Group attendance varies depending on the week of the month
 - Please consider healthy options that appeal to a broad age range
 - Free bulk food may be available for Building Bridges use from Crosslines Joplin, but must be coordinated at least **two weeks** in advance (see page 2 for details)
- Prepare the meal at the church or bring food from off-site (church has a refrigerator, roasters, oven, range and prep areas as well as a walk-in freezer, refrigerator and storage space)
- Supply paper products to accommodate your meal, such as plates, bowls, cups and napkins (flatware provided)

➤ Service

- Serve food in the buffet line
- Please join us in the Epicenter for the meal and for fellowship

➤ Clean-up

- Box up extra meals
- Clear dishes and clean kitchen
- Help put away tables and chairs

See our YouTube video for helpful information on St. Paul's kitchen layout - <http://goo.gl/ArPzgR>



3510 E 3rd Street, Ste. A | Joplin, Missouri 64801

Food from Crosslines Joplin

➤ Free Bulk Food May Be Available

- Please coordinate with Crosslines at least **two weeks** in advance
- Limited to produce, canned goods and meats which are currently on hand in the food pantry
- To coordinate, please call Konrad at 417.317.6869 or 417.782.8384 on Monday, Wednesday or Friday from 9 a.m. until 1 p.m.
- Pick up food from 320 S. School Ave., Monday through Friday, 8:30 a.m. to 1:15 p.m. Please call Konrad at the number(s) listed above prior to food pick up.
- Food may be picked up ahead of time and stored at the church in the walk-in freezer, refrigerator or designated storage areas, if needed

Community Team Contact List

Nancy Bettasso | Community Team Chair | 417.627.6671

Thank you for your generosity and kindness in preparing and serving the meal! Please let us know what we can do to help make this process better for you and other groups.